

**SGS User Group Team Meeting
Subgrant System
Wednesday, March 1, 2006**

Attendees: Gary Zeiler, ECY
Kreighan McAuliffe, ECY
Debbie Stewart, ECY
Del Hontanosas, CTED
John Hanson, CTED
Sharon Novak, OFM
Carol Baque, Sierra Systems
Gary Hudson, Sierra Systems

Items:

1. Discussed questions and concerns regarding the emerging recommendation from the Feasibility Study.

Gary talked about the need to see "How" a best-of-breed (BOB) solution meets requirements, rather than defining requirements in great detail prior to looking at a BOB solution. He also talked about the possibility of a BOB solution meeting multiple processes across the Enterprise. e.g. Grants, Contracts, Vendor Management, etc.

He spoke of four areas in a BOB and how they relate to each other: organizations, users, documents and workflow events.

He described how agency unique business rules could be defined in relationship to enterprise business rules. Many business rules would be accommodated by configuration. More complex business rules may need to be accomplished by customization. Configuration would be preferable and more cost effective than customization.

2. The discussion centered on the need to actually see how BOBs meet the types of requirements that we have. User Group agreed that the next step is to get more information on BOB solutions and see demos that would illustrate the "How". This could be done through an RFI. By defining demo scenarios that will address requirements for 6-10 programs with varying needs, it will help to further define requirements also.
3. The User Group also agreed that the Feasibility Study should proceed with the Alternatives Analysis, Conceptual Design, Work Plan and Risk Plan for the BOB solution.

Action	Assigned to	Due Date
Begin draft of RFI	Sharon	3/9/06
Define demo scenarios that would be included in an RFI to illustrate how basic, complex, enterprise, and agency-unique requirements would be met by a BOB solution.	ECY - 5 CTED - 5	3/28/06 ?

